



**Meeting:** AirS & NPC/NP Working Group

**Date:** Thursday 18<sup>th</sup> July 2013. 11.00am

**Location:** Sussex House, AirS office

**In attendance:** F. Bayo, O. Hydes, R. Webber

### **MINUTES**

#### **MHAG**

RW & OH raised concern on two letters recently circulated to MHAG members that makes reference to fund raising and their involvement in the NPC/NP. It was explained the content could be construed that MHAG were instigators of the NP and their current request to residents for financial donations to pay for their costs could be misunderstood. FB advised there needs to be transparency and that MHAG should be invited to speak at the Public Meeting on the 23<sup>rd</sup> to clarify their position and to include statements like "We support the NPC/NP" and monies raised are purely for MHAG use.

#### **Meeting 23<sup>rd</sup> July 2013**

The agenda was agreed see separate document attached.

Faustina to bring presentation equipment. NPC/PC to prepare hall with separate tables for Steering Committee and Focus Working Group registration.

Faustina to prepare registration form.

#### **Steering Committee (SC) structure – key people**

13 +2\* (15 max)

Chairman (Resident or Parish Councillor, Faustina will prepare responsibility brief for role)

Vice Chairman

Secretary

Communications Officer

Financial Officer (Faustina recommended the Clerk for this role)

Focus Working Group Representatives (4)

HDC Nuthurst Councillor\*

HDC Community Officer\*

School Representative

FB recommended a meeting to elect the officers of the SC probably within 2 weeks of the 23<sup>rd</sup>.

#### **Focus Working Groups**

FB, OH and RW discussed the profile and FB recommended the following groupings

1. Farmland, Environment and Countryside
2. Housing & Development
3. Community Infrastructure and local economy
4. Transport & Traffic

**Communications**

This is important role in ensuring clear communications with in the NP organisation and external communications

FB recommended a dedicated web section on the NPC website. AirS will assist with content in conjunction with the Communications officer.

**AirS**

It was agreed prior to the funding being confirmed, Airs is happy to assist in a reasonable way before being appointed.

**Meeting terminated at 12.20pm**